

HONG KONG AIR CADET CORPS

**CEREMONY ORDER
FOR
BEATING RETREAT 2010
AND
REVIEW
BY
HONORARY GROUP CAPTAIN
ALEXANDER K K YEUNG
SENIOR HONORARY OFFICER
HONG KONG AIR CADET CORPS
AT THE HONG KONG CULTURAL CENTRE
AT 1730 HOURS
SATURDAY, 4 DECEMBER 2010**

1. Beating Retreat

The Beating Retreat is an English military tradition dating back to the 16th Century and was used to recall nearby patrolling units to their castles for rest and recuperation at the end of the year. The event of this year will include a flag lowering ceremony accompanied by drill demonstration, musical performance, and wrapped up with a dinner gathering between our members, to acknowledge their hard work over the past year. Unit commanders should encourage their subordinates to attend the Ceremony so as to achieve a maximum turnout.

2. Order of Ceremony

1630 Hrs	VIPs and Guests arrive, reception at 2/F, Serenade, Hong Kong Cultural Centre
1720 Hrs	Guests be seated, G/F, Piazza Area C, Hong Kong Cultural Centre
1725 Hrs	VIPs, escort by pipers, be seated, G/F, Piazza Area C, Hong Kong Cultural Centre
1730 Hrs	Hong Kong Island Wing Drill Team – Silent Drill Performance Music Bands – Musical Performance Music Bands – Scottish Dance Flag Lowering Ceremony, General Salute
1850 Hrs	Guests and Officers be seated, dinner at 2/F, Serenade, Hong Kong Cultural Centre
1900 Hrs	Christmas Dinner Gathering at 2/F, Serenade, Hong Kong Cultural Centre

Guests are requested to stand:

- (a) When the pipers escort Guest of Honour and VIPs to the seating areas;
- (b) When the Flag Lowering Ceremony begin;

Officers are requested to salute:

- (a) When lowering of flag.

3. Organizing Committee

Advisers	Wing Commander Wilson W S CHAN Wing Commander K W LEE Squadron Leader Sandy S F CHU Squadron Leader Alan K L NG Warrant Officer TSANG K T Gordon
Project Manager	Acting Squadron Leader Vickie Y K AU
Members	Acting Flight Lieutenant Eric S C CHIU Acting Flight Lieutenant Salina C LUI Acting Flight Lieutenant Daisy T Y PANG Flying Officer Serene T Y CHOW Flying Officer Pena H M HO Flying Officer Kevin T W KOK Flying Officer Claudia C S LAM Flying Officer Paul K K YUEN

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Flying Officer John W K YUNG
Pilot Officer Manifold M H YEUNG
Warrant Officer WU K Y Boris

4. Parade Positions
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| Guest of Honor | Honorary Group Captain Alexander K K YEUNG |
| Guard Commander (w/sword) | Flying Officer John W K YUNG |
| Ensign party (w/sash) | Cadet Sergeant TANG P W
Acting Cadet Sergeant LEUNG H Y |
| Drill Performance Commander
(w/pace stick and sash) | Cadet Flight Sergeant CHAN K Y Ruby |
| Guards of Honor and
Drill Performance Team
(w/DP Rifle) | Cadet Flight Sergeant CHAN K Y Ruby (w/sash)
Acting Cadet Sergeant KWONG Y L Anson (w/sash)
Cadet Corporal FUNG H B
Cadet Corporal HO Z T
Cadet Corporal WU K T
First Class Cadet AU Y H
First Class Cadet CHEUNG K L
First Class Cadet CHIN Z L Colin
First Class Cadet KAN H T
First Class Cadet NG K L
First Class Cadet TSE P W
Basic Cadet CHAN H S
Basic Cadet CHAN K L
Basic Cadet CHENG C C
Basic Cadet CHENG T S
Basic Cadet CHEUNG T F
Basic Cadet CHOI C K
Basic Cadet CHOW M L
Basic Cadet FUNG K T
Basic Cadet HEUNG K S
Basic Cadet HO K K Ivan
Basic Cadet KAM L M
Basic Cadet LAI W L
Basic Cadet LAM H M
Basic Cadet LAW K P
Basic Cadet LEE L Y
Basic Cadet MAK H C Maurice
Basic Cadet MARKAR Boris
Basic Cadet PANG C W Jasper
Basic Cadet SETO W S
Basic Cadet SHIH W K Winkie
Basic Cadet SHING E S Katie
Basic Cadet TSO S M Sukha
Basic Cadet WAN C Y
Basic Cadet WONG C M
Basic Cadet WONG K H
Basic Cadet WONG M K |

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5. Supporting Staff

Overall Commander	Acting Squadron Leader Vickie Y K AU
Second-in-Command	Flying Officer Kevin T W KOK
Operations Controller	Acting Flight Lieutenant Eric S C CHIU
Ceremonial & Drill Controller	Warrant Officer WU K Y Boris
Drill Performance Assistants	Warrant Officer LO C K Garry Instructor Hau S Park Cadet Corporal KWONG Y L Anson
Master of Ceremony	Acting Flight Lieutenant Salina C LUI
Reception and Cocktail Manager	Flying Officer Serene T Y CHOW
Banquet Manager	Flying Officer Pena H M HO
Logistics Officer	Pilot Officer Manifold M H YEUNG Sergeant Instructor WONG P H Leo
Administrative Support Officer	Acting Flight Lieutenant Daisy T Y PANG Flying Officer Claudia C S LAM Flying Officer Paul YUEN
Photographers	Photo Flight, Operations Support Wing

6. Musical Performance

Hong Kong Auxiliary Police Pipes and Drums Band
Hong Kong Road Safety Association Marching Band
Hong Kong Air Cadet Corps Small Drums Band
Hong Kong Air Cadet Corps Pipes Section

7. First Aid

Medical Flight, Hong Kong Air Cadet Corps

8. Dress Code

Senior Members	No. 8 Mess Dress No. 1 Service Dress	Uniform Members Uniform Members who are not in possession of No.8 Mess Dress Personnel of Ceremonial & Drill performance
Non-uniformed Members or Guests	Evening Dress / Dress Kit / Dark Lounge Suit / 'BlackTie' (Miniature medals may be worn)	for Ladies for Gents
Officer Cadets / Recruit Instructors	No. 2A/2B Routine Working Dress or No. 3A/3B Field Dress (as ordered)	Members of the Working Party
Officer Trainee	No. 2A/2B Routine Working Dress or No. 3A/3B Field Dress (as ordered)	Members of Working Party
Cadets	No. 1 Service Dress (Ceremonial Order) No. 2A/2B Routine Working Dress or No. 3A/B Field Dress (as ordered)	Flay Party Guards of Honour Drill Performance Team Members of Working Party

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Remarks:

- (i) Miniature medals, ribbons, lanyards are to be worn with No.8 Mess Dress
- (ii) Full-size medals, ribbons, lanyards are to be worn with No.1 Service Dress
- (iii) Blue-Grey sashes are to be worn by Drill Performance Commander, Flag Party, Markers and Guides of the Guards of Honour.
- (iv) No optional items in particular stable/purse belts are to be worn.
- (v) Female members are to keep their hair neat and tidy and above the collar of the shirt/tunic. No ponytails are allowed.
- (vi) The remarks should be read in conjunction with Dress Regulations issued by HQ.

9. Transportation

No transportation will be arranged for the event.

10. Assembly and Reporting

All members shall gather at the G/F, Piazza, Hong Kong Cultural Centre, and report to the Operation Controller 15 min before 1445hrs on 4 December 2010.

11. Catering Arrangements

Cocktail and dinner gathering will be arranged to VIP and guests at 2/F, Serenade, Hong Kong Cultural Centre before and after the ceremony respectively. No catering will be arranged to working party and they are reminded to bring along water for personal consumption.

12. Bad Weather Arrangement

The arrangement for the Parade shall follow the regulations issued by HQ.

13. Outstanding Payment

In case the member who does not settle the payment on or before 3 December 2010, they should contact Flying Officer Kevin KOK at 60383522 to settle the payment.

Vickie Y K AU
Acting Squadron Leader
Project Manager

4 December 2010

cc Executive Board
All members (including Off Cdts, OTs, RIs)
File