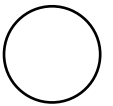


Top Urgent

Category A Service
COMMUNITY SERVICE SQUADRON
MEMO



From OC CSS
Ref. (1101) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date December 14, 2010

To All OC Units
Attn.: _____
Your Ref. () in _____
dated _____ Fax. No. _____
Total Pages 1

The Community Chest – HK & Kowloon Walk 2011

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:
- | | |
|---------------------|--|
| Date 日期 | January 9, 2011 (Sunday) |
| Time 時間 | Start Point - 0700 to 1100 hrs
Finish Point - 0900 to 1300 hrs |
| Time & Venue 時間及地點 | Hong Kong Stadium |
| Organization 機構名稱 | Community Chest |
| Nature 活動性質 | Fund Walk |
| Duty 工作性質 | <u>Start Point – HK Stadium</u>
- To hold VIP Team name boards and lead the teams to the Start Point
- To present scissors to the official party at the ribbon-cutting ceremony
<u>Finish Point – Aberdeen Country Park</u>
- To distribute certificate to the walkers
Transportation will be provided to Aberdeen Country Park |
| No. of manpower | Start Point – 120
Finish Point – 10 (歡迎個別中隊承包) |
| Age Limit 年齡限制 | No limit |
| Dress Code 制服 | No.2A or 3A |
| Closing Date 截止報名日期 | December 28, 2010 |

2. Interested members shall enrol by completion of CSF 101 (Rev) or CSF 102 (Rev) with **member's FULL NAME & Contact Phone No.** through their Unit Commanders. Those forms shall be submitted by email on or before the closing day mentioned in paragraph 1. No fax copy is allowed.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)
參考格式 **XXX Sqn-1101-Jan 9, 2011**

(Caroline FUK Ka-yan)
OC CSS