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Category A Service
COMMUNITY SERVICE SQUADRON
MEMO

From OC CSS
Ref. (1102) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date February 1, 2011

To All OC Units
Attn.: _____
Your Ref. () in _____
dated _____ Fax. No. _____
Total Pages 1

The Community Chest – NT Walk 2011

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:

Date 日期	February 27, 2011 (Sunday)
Time 時間	0700 hrs to 1200 hrs
Venue 地點	Science Park, Shatin
Organization 機構名稱	Community Chest
Nature 活動性質	Fund Walk
Duty 工作性質	Crowd Control
No. of manpower	100 +
Age Limit 年齡限制	No limit
Closing Date 截止報名日期	February 19, 2011
Remarks	Transportation will be provided from Kowloon Tong and Shatin to Science Park (round-trip)

2. Interested members shall enrol by completion of CSF 101 (Rev) or CSF 102 (Rev) with **member's FULL NAME & Contact Phone No.** through their Unit Commanders. Those forms shall be submitted by email on or before the closing day mentioned in paragraph 1. No fax copy is allowed.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)
參考格式 **XXX Sqn-1102-27 Feb 2011**



(Caroline FUK Ka-yan)
OC CSS