



香港航空青年團  
HONG KONG AIR CADET CORPS

**MEMO**

*From* Sqn Ldr Brenda W S CHAN, OC ITSU  
*Ref.* 003 *In* 2011 ITSU BC  
*Tel. No.* 2712 8900  
*Fax. No.* 2715 6944  
*Date* 21 Feb 2011

*To* All members  
*Attn.:* \_\_\_\_\_  
*Your Ref.* ( ) *in* \_\_\_\_\_  
*dated* \_\_\_\_\_ *Fax. No.* \_\_\_\_\_  
*Total Pages* 1

**The Requirement of Happy Family Thematic Funding– Guideline for activities uploads**

Hong Kong Air Cadet Corps was granted the Thematic Funding from the Family Council. One of the requirements for using the fund is to upload the activities to the website of Family Council.

Organizers of the events are required to fill in the table below (please kick the following link), together with a thumbnail of the event poster and a file for additional information (if any) to submit to OC ITSU at [ocitsu@gmail.com](mailto:ocitsu@gmail.com) and TSA at [tsa@aircadets.org.hk](mailto:tsa@aircadets.org.hk) for uploading to the web site 14 days before the event start date.

<http://www.aircadets.org.hk/hkacc/web/form/HABupload.doc>

If you have any enquiries, please free feel to contact ITSU by [ocitsu@gmail.com](mailto:ocitsu@gmail.com) and [tsa@aircadets.org.hk](mailto:tsa@aircadets.org.hk).

Thank you for your kind attention!

Sqn Ldr Brenda Chan  
OC ITSU