

香港航空青年團

HONG KONG AIR CADET CORPS

AVIATION EDUCATION WING

MEMO

From : OC AE Wg
Ref : (2) in AE/DACP2015
Date : 15 November 2014

To : All OC Units
Cc : All Major OC Units

Dragonair Aviation Certificate Programme 2015 – HKACC Stream

Open for Application

The Dragonair Aviation Certificate Programme 2015 (DACP) HKACC stream is now open for application with details as follows:

Date	March – December 2015 (see <u>Appendix I</u> for tentative schedule and content)
Eligible Members	<ol style="list-style-type: none">1. Senior and cadet members aged 18 to 25 (as of 14 December 2014);2. Have an excellent command of English, both oral and written;3. Possess an intense interest in pursuing a career in the aviation industry; and4. Able to attend the Programme events with full attendance
Mode	<ul style="list-style-type: none">- Participants will be fed into the DACP mentorship scheme, under which each mentee is assigned a Dragonair pilot guiding and assisting them in pursuing a career in the aviation industry- The programme will also involve a number of industry visits for mentees' comprehensive exposure
Language	English
Commitment	<ul style="list-style-type: none">- Due to the extreme difficulties involved in the arrangement of scheduled events, mentees are required to attend all events even if an event takes place on a weekday.- Mentees who fail to attend any event will be discontinued from DACP and thus unable to participate further in the Programme.
Application Deadline	7 December 2014 (Sunday)

Remarks	<ol style="list-style-type: none"> 1. Applicants should submit their application in accordance with the instruction in <u>Appendix III</u>. 2. Applicants are required to dress in business attire or No 2A / 2B routine working dress uniform during the Programme events. Applicants should ascertain that they will be able to comply with the dress code as instructed.
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2. The tentative schedule for the selection process and training prior to admission is available ----- in Appendix II. **Full participation** in the selection process and training is mandatory.

3. DACP is well-recognized among the local aviation entities. HKACC members successfully completed the Programme will stand a very good chance of entering the industry. Between 2006 and 2012, 145 participants have graduated and approximately 40% of them have already embarked a career in the aviation industry, including working as air traffic controllers, aircraft engineers, flight attendants and pilots for local airlines.

4. Applicants are advised to come to the following promotion events to obtain the latest information on DACP:

- (a) First DACP Seminar on 19 Nov at PolyU [Reference memo: (1) in AE/DACP2015]
- (b) AE Wg promotion booth at Annual Parade 2014 on 23 Nov (subject to confirmation)
- (c) Second DACP Seminar on 29 Nov on HK Island (details to be announced)

Alternatively, applicants may visit our facebook page at <http://www.facebook.com/hkacc.aewing>. Meanwhile, background information is available at DACP official website: <http://www.kayouthaviationacademy.com/>

5. Interested members should submit the application **following the instruction in Appendix III** on or before **7 December 2014 (Sunday)** via their OC Unit. Applicants are advised that the deadline for HKACC stream is earlier than public stream. We regret that late applications or applications not following the instruction may not be entertained.

6. For enquiries, please feel free to contact the undersigned at hkacc.aewing@gmail.com.

Steven PANG
 Ag Flt Lt
 for OC AE Wg

Come to our facebook page and obtain the latest information about AE Wg at:
<http://www.facebook.com/hkacc.aewing>

Appendix I – Tentative Schedule of DACP 2014

This schedule is subject to change from time to time. Mentees will be notified as soon as any change is made.



Dragonair Aviation Certificate Programme 2015



Company / Department	Date		Time	Group / No. of Participants	Remarks
Initial Interview	07-Jan	Wed	30 mins sessions	Maximum 100 Interviewees	Venue: Dragonair House
Initial Interview	08-Jan	Thu	30 mins sessions		
Initial Interview	10-Jan	Sat	30 mins sessions		
Initial Interview	11-Jan	Sun	30 mins sessions		
Coordination Meeting & Lunch	13-Jan	Tue	1030 - 1330	All Organisations	Venue: 5/F Board Room - Dragonair House
Aviation BAK Training	07-Feb	Sat	0815-1730	40 Interviewees	Venue: CX Auditorium
Aviation BAK Training	08-Feb	Sun	0815-1730	40 Interviewees	
Microsoft Flight Sim Training	14-Feb	Sat	0900-1730	20 Interviewees	Venue: Gotfried Room - HKACC
Microsoft Flight Sim Training	15-Feb	Sun	0900-1730	20 Interviewees	
Final Screening	28-Feb	Sat	0800-1730	20 Interviewees	Venue: Flight Training Centre - Cathay City
Final Screening	01-Mar	Sun	0800-1730	20 Interviewees	
Planning Meeting	11-Mar	Wed	1900-2100	Group 1 / 2 (30)	Venue: Aviation Club - Josey Room
Inaugural Ceremony	13-Mar	Fri	1730-2000	ALL	Venue: TBA
Pick up Airport Permit - Group 1	20-Mar	Fri	0900-1000	Group 1 (15)	Venue: Airport Permit Office - Terminal 2
AVSECO Session	20-Mar	Fri	1000-1700	Group 1 (15)	Dress Code: Business Attire
Leadership Training	28-Mar	Sat	TBA	Group 1 / 2 (30)	Venue: TBA
Pick up Airport Permit - Group 2	09-Apr	Thu	0830-0930	Group 2 (15)	Venue: Airport Permit Office - Terminal 2
AVSECO Session	09-Apr	Thu	0930-1600	Group 2 (15)	Dress Code: Business Attire
KA Crew Resources Department	09-Apr	Thu	1630-1730	Group 2 (15)	Dress Code: Business Attire
Briefing Training	10-Apr	Fri	1830-2130	Group 1 / 2 (30)	Venue: Aviation Club-Josey/Gorfried Room
AA Session	14-Apr	Tue	1000-1730	Group 1 / 2 (30)	Dress Code: Business Attire

Last Update: 19 Aug 2014



Dragonair Aviation Certificate Programme 2015



Company / Department	Date		Time	Group / No. of Participants	Remarks
To be confirmed	05-May	Tue	TBA	Group 1 / 2 (30)	Dress Code: TBA
HAS Session Day 1	06-May	Wed	0830-1600	Group 1 (15)	Dress Code: Business Attire
KA Crew Resources Department	06-May	Wed	1630-1730	Group 1 (15)	Dress Code: Business Attire
HAS Session Day 2	08-May	Fri	0830-1700	Group 1 (15)	Dress Code: Business Attire
ATC Session Day 1	09-May	Sat	0830-1700	Group 1 (15)	Dress Code: Smart Casual
ATC Session Day 2	16-May	Sat	0830-1700	Group 1 (15)	Dress Code: Smart Casual
TAG Session	20-May	Wed	0900-1700	Group 1 (15)	Dress Code: Business Attire
TAG Session	27-May	Wed	0900-1700	Group 2 (15)	Dress Code: Business Attire
GFS Session	30-May	Sat	0945-1700	Group 1 (15)	Dress Code: Smart Casual
HAS Session Day 1	03-Jun	Wed	0830-1700	Group 2 (15)	Dress Code: Business Attire
HAS Session Day 2	05-Jun	Fri	0830-1600	Group 2 (15)	Dress Code: Business Attire
GFS Session	06-Jun	Sat	0945-1700	Group 2 (15)	Dress Code: Smart Casual
HAECO Session Day 1	13-Jun	Sat	0930-1630	Group 1 / 2 (30)	Dress Code: Smart Casual
Dinner Meeting	19-Jun	Fri	1830-2130	All mentees and mentors	Venue: TBA
Etiquette Training	20-Jun	Sat	TBA	Group 1 / 2 (30)	Venue: TBA
HAECO Session Day 2	27-Jun	Sat	0930-1630	Group 1 / 2 (30)	Dress Code: Smart Casual
ATC Session Day 1	04-Jul	Sat	0830-1700	Group 2 (15)	Dress Code: Smart Casual
Simulator Flying	06-Jul	Mon	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
Simulator Flying	07-Jul	Tue	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
ATC Session Day 2	11-Jul	Sat	0830-1700	Group 2 (15)	Dress Code: Smart Casual
Simulator Flying	13-Jul	Mon	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
Simulator Flying	14-Jul	Tue	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
Simulator Flying	21-Jul	Tue	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
Simulator Flying	22-Jul	Wed	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
Mock Interview	24-Jul	Fri	1300-1900	Group 1 / 2 (30)	Mock Interview and Exam
Simulator Flying	27-Jul	Mon	TBA	Group of 4	Venue: Flight Training Centre - Cathay City

Last Update: 19 Aug 2014



Dragonair Aviation Certificate Programme 2015



Company / Department	Date		Time	Group / No. of Participants	Remarks
Simulator Flying	04-Aug	Tue	TBA	Group of 4	Venue: Flight Training Centre - Cathay City
FSD Session	12-Aug	Wed	1430-1600	Group 1 / 2 (30)	Dress Code: Sports Wear
Interview Debriefing	16-Aug	Sun	0900-1500	TBA	By Captain Marcus De Santis
Interview Debriefing	17-Aug	Mon	0900-1500	TBA	By Captain Marcus De Santis
LSG Session	21-Aug	Fri	1430-1600	Group 1 / 2 (30)	Dress Code: Business Attire
KA ISD Session	28-Aug	Fri	0930-1730	Group 1 / 2 (30)	Dress Code: Business Attire
Briefing and Review	28-Aug	Fri	1830-2200	Group 1 / 2 (30)	Venue: KA House Boardroom
Presentation Session	02-Sep	Wed	0930-1700	Group 1 / 2 (30)	Venue: TBA
KA CSQ Session	04-Sep	Fri	0900-1700	Group 1 / 2 (30)	Dress Code: Smart Casual
HKPF Session	11-Sep	Fri	1500-1700	Group 1 / 2 (30)	Dress Code: Sports Wear
Briefing + Interview Training	30-Sep	Wed	1830-2130	Group 1 / 2 (30)	Dragonair House
Community Outreach	03-Oct	Sat	1000-1700	Group 1 / 2 (30)	Venue: TBA
HKO Session	19-Oct	Mon	0830-1700	Group 1 / 2 (30)	Dress Code: Smart Casual
HKO Session	20-Oct	Tue	0830-1700	Group 1 / 2 (30)	Dress Code: Smart Casual
Outdoor Event	24-Oct	Sat	TBA	Group 1 / 2 (30)	Venue: TBA
Outdoor Event	25-Oct	Sun	TBA	Group 1 / 2 (30)	Venue: TBA
Briefing, Review and Planning	06-Nov	Fri	1830-2130	Group 1 / 2 (30)	Venue: Aviation Club-Josey/Gorfried Room
Graduation Ceremony	27-Nov	Fri	1530-2200	All mentees and mentors	Venue: TBA
Shek Kong Flying (CAP 10 Aircraft)	July - Oct 2015 (Every Sat and Sun)		2 to 3 mentees per date		Depending on instructor's availability and weather
Jump Seat Observations	Starting from July 2015		Individual Mentee		Depending on mentor's roster and weather

Last Update: 19 Aug 2014



Dragonair Aviation Certificate Programme 2015



Event Dates:

Date	Event
13 Jan Tue	Coordination Meeting (All Organisations must Attend)
11 Mar Wed	Set up and planning
13 Mar Fri	Kick-off Event
10 Apr Fri	Briefing and Interview Techniques Training
04 May Mon	Mentors Lunch Meeting 15 attendees per day (Only Mentors and Management)
12 Jun Fri	Mentors Lunch Meeting 15 attendees per day (Only Mentors and Management)
26 Jun Fri	Dinner Meeting - All Mentors and Mentees
21 Aug Fri	Training Programme Personal Development
30 Sep Wed	Briefing and Training Night + Deadline for handing in Autobiographies
06 Nov Fri	Review Meeting and Planning for the final Evening Event
27 Nov Fri	Graduation Dinner
11 Dec Fri	Closing Review Meeting for all Mentees

Captain Marcus De Santis

Last Update: 19 Aug 2014

Appendix II – Selection Process and Training prior to Admission

1. Tentative Schedule

Date	Time	Venue	Event
13 Dec 2014	As assigned	HKACC HQ	Internal Interview
17 Dec 2014	1900 – 2200	Aviation Club	Internal Training Day 1
20 Dec 2014	1000 – 1800	TBC	Internal Training Day 2
28 Dec 2014	1000 – 1800	TBC	Internal Training Day 3
7/8/10/11 Jan 2015	As assigned	KA House	Initial Screening
7 – 8 Feb 2015	0815 – 1730	Cathay City	BAK Training
14 / 15 Feb 2015	As assigned	Aviation Club	Flight Simulator Training
28 Feb / 1 Mar 2015	As assigned	Cathay City	Final Screening

Full participation in the above events is mandatory. Applicants who failed to attend any of the events as shown above will not be considered for further training and selection. This schedule is subject to change. Shortlisted applicants will be notified as soon as any change is made.

2. Initial Screening

Initial screening of the applicants will be jointly conducted by Dragonair and HKACC on 7 / 8 / 10 / 11 January 2015.

It will be beneficial if the applicants have already passed some AAEP subjects and practiced general flying skills on *Microsoft Flight Simulator* (especially on the Airbus A320/A330). An intensive preparatory training course for the finalists will be organized as shown in the schedule above.

3. Final Screening

Finalists will be invited to report at the Cathay City on 28 February / 1 March 2015 for final selection, from whom the mentees will be selected and appointed.

Details of the Final Screening will be made available to shortlisted applicants when the time approaches.

Appendix III – DACP 2015 Application Process

All applicants are required to comply with the following application process.

Step 1

Inform your OC Unit about your wish to apply for DACP and obtain his/her endorsement in principle.

Step 2

Go to DACP official website to lodge an electronic application.


Note: Please read the entire instruction carefully before going to DACP official website.

URL: <http://www.kayouthaviationacademy.com/en/op.php>

The image is a screenshot of the Dragonair Youth Aviation Academy website. The header includes the text "DRAGONAIR YOUTH AVIATION ACADEMY" and "ENG | 繁 | 簡" next to the Dragonair logo. A navigation menu on the left lists: "About the Academy", "Our Programme", "Aviation Insights", "Cabin Crew Insights", "Aviation Certificate Programme" (highlighted with a red box), "Highlights", "Newsroom", "Contact Us", "Links", and "What's New". Below this, a secondary menu lists: "Introduction", "Programme Content", "Supporting Organisations", and "Application" (highlighted with a black box). The main content area is titled "Our Programme" and features a large photo of a group of young people. Below this is a red banner for the "Aviation Certificate Programme". A white arrow points to the "Aviation Certificate Programme" link in the navigation menu with the text "Click first". Another white arrow points to the "Application" link in the secondary menu with the text "Then click". The main text describes the programme as a unique educational initiative organized by the airline in conjunction with Hong Kong Air Cadet Corps (HKACC). It is aimed at nurturing future talents for the aviation industry. The programme offers a series of extraordinary experiences through which participants are able to gain in-depth understanding of the world of aviation and further explore their interests in pursuing a career in the industry. Each participant is guided through a nine-month journey with a Dragonair pilot acting as their mentor. Programme members get the opportunity to attend lectures, training sessions, briefings and tours hosted by industry partners to help them develop a solid foundation of aviation knowledge and a deeper understanding of the workings of the industry. It was launched in September 2005 by co-founder and coordinator Captain Marcus De Santis, the Programme was initially open to HKACC members. From its eighth year in 2013, it underwent a major expansion to include applications from the general public and increased its intake from 16 to 24. The programme continues to get overwhelming responses with a lot of enthusiasm being generated from youngsters who seek a career in the Aviation industry. In order to let more youngsters benefit from the Programme, the programme intake increased to 33 participants starting from 2014. The programme is now supported by twelve Aviation-related organizations. Among the 145 Programme Alumni who have graduated between 2006 and 2012, 40% of them have already embarked on a career in the Aviation industry, including working as air traffic controllers, aircraft engineers, ground handling operators and pilots for Dragonair as well as sister airline Cathay Pacific. A small photo shows a group of graduates holding certificates. The footer contains the text "Copyright © Hong Kong Dragon Airlines Limited".

(2a)



Our Programme 

Aviation Certificate Programme

Entry Requirement

Candidates should meet the following requirements:

- Hold a Hong Kong Permanent Identity Card
- Have an excellent command of English, both oral and written
- Be aged 18 to 25 (as of application deadline)
- Have the following minimum educational standard: Minimum Level 2 in 5 HKDSE NSS subjects / 5 passes at HKCEE or equivalent public examinations
- Able to attend the Programme with 100% attendance. (Please refer to the Programme Schedule that can be found here)

Application

Applications must be made using our [online application form](#) available at www.dragonair.com/aviationacademy. Applications submitted via other means will not be considered.

APPLY NOW!

Click

Application deadline: 14 December 2014

Short-listed candidates will be invited to attend an interview as part of the selection process. Candidates who do not hear from us by early January 2015 may consider that their application unsuccessful.

Timeline

Screening schedule and some key dates:

Date	Activities
10 Nov 2014	Application launch
14 Dec 2014	Application deadline
Late Dec 2014	Notification to shortlisted candidates for interview

- About the Academy
- Our Programme
 - Aviation Insights
 - Cabin Crew Insights
 - Aviation Certificate Programme
- Highlights
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- Contact Us
- Links
- What's New

- Introduction
- Programme Content
- Supporting Organisations
- Application**

(2b) Click “apply now”.



Our Programme

Aviation Certificate Programme

Terms and Conditions

TERMS AND CONDITIONS FOR DRAGONAIR AVIATION CERTIFICATE PROGRAMME

Hong Kong Dragon Airlines Limited ("Organiser") is the organiser of the 'Dragonair Aviation Certificate Programme' ("Programme"). All applicants should carefully read these Terms and Conditions and details of the Programme before submitting an application.

A. Eligibility

Applicants should meet the following requirements:

- Hold a Hong Kong Permanent Identity Card
- Excellent command of English, both oral and written
- Aged 18 to 25 (as of application deadline)
- Minimum educational standard: 5 passes at HKCEE or equivalent public examinations
- Able to attend the Programme with 100% attendance. (Please refer to the Programme Schedule that can be found here)

B. Enrolment

Tick "I AGREE"
then click submit

I AGREE

Submit

- ▶ Introduction
- ▶ Programme Content
- ▶ Supporting Organisations
- ▶ **Application**

(2c) Read the terms and conditions carefully before going to next step



Our Programme 








Aviation Certificate Programme

APPLICATION FORM FOR DRAGONAIR AVIATION CERTIFICATE PROGRAMME

- Notes: 1. Please fill in the application form in English and ALL sections must be completed (enter N/A if an area is not applicable).
2. The completed application form should be submitted online on or before 14 December 2014. Any application received after 14 December 2014 will not be processed.
3. Shortlisted candidates will be invited to an interview/test normally within two weeks after the closing date for application. You may consider your application unsuccessful if you do not hear from us thereafter. Enquires by telephone or other means regarding the receipt of your application or the progress of the recruitment exercise will not be entertained.
4. Applicants will be required to produce documentary evidence pertaining to their qualifications and working experience (where appropriate) in Sections II, III & IV & V for verification.
5. The information supplied will be used for selection to the Programme by Dragonair. It will be accessible to offices, committees or persons who will process the application. Information on all unsuccessful candidates will be destroyed after the selection exercise when no longer required.

I. Personal Data

English Name in Full (as on HKID)		Chinese Name (if applicable)	
<input type="text"/>		<input type="text"/>	
Title <input type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Miss		Hong Kong I.D. Card <input type="text"/> <input type="text"/> <input type="text"/>	
Date of Birth Day <input type="text"/> / Month <input type="text"/> / Year <input type="text"/>		Place of Birth <input type="text"/>	
E-mail Address <input type="text"/>			
Contact Phone No.			
(Home)	(Office)	(Mobile)	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Residential Address <input type="text"/>			

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- ▶ Introduction
- ▶ Programme Content
- ▶ Supporting Organisations
- ▶ **Application**

(2d - i) Fill in the electronic application form. **IMPORTANT:** Before submitting the form, save the form as PDF (or any other format) that can show the typed details.

Are you a member of Air Cadet Corps (ACC)?

- Yes
- No

(2d – ii) **IMPORTANT:** Answer “Yes” when you see the above question.

Print

Total: **4 pages**

Destination

Pages All
 e.g. 1-5, 8, 11-13

Paper size

Layout Portrait
 Landscape


Margins

Options Headers and footers
 Background colours and images

[Print using system dialogue... \(Ctrl+Shift+P\)](#)

15/11/2014
Our Programme - Aviation Certificate Programme - Application - Dragonair Youth Aviation Academy

1



Our Programme

Aviation Certificate Programme

APPLICATION FORM FOR DRAGONAIR AVIATION CERTIFICATE PROGRAMME

Notes: 1. Please fill in the application form in English and ALL sections must be completed (enter N/A if an area is not applicable).
2. The completed application form should be submitted online on or before 14 December 2014. Any application received after 14 December 2014 will not be processed.
3. Shortlisted candidates will be invited to an interview/test normally within two weeks after the closing date for application. You may consider your application unsuccessful if you do not hear from us thereafter. Enquiries by telephone or other means regarding the receipt of your application or the progress of the recruitment exercise will not be entertained.
4. Applicants will be required to produce documentary evidence pertaining to their qualifications and working experience (where appropriate) in Sections II, III & IV & V for verification.
5. The information supplied will be used for selection to the Programme by Dragonair. It will be accessible to offices, committees or persons who will process the application. Information on all unsuccessful candidates will be destroyed after the selection exercise when no longer required.

Introduction
Programme Content
Supporting Organisations
Application

I. Personal Data

English Name in Full (as on HKID) Chan Tai Man	Chinese Name (if applicable) Chan Tai Man Chinese
Title <input checked="" type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Miss	Hong Kong I.D. Card <input type="text" value="751721"/> (2)
Date of Birth 1 / 1 / 1988	Place of Birth Hong Kong
E-mail Address hkacc.aewing@gmail.com	
Contact Phone No.	
(Home) <input type="text"/>	(Office) <input type="text"/> (Mobile) <input type="text"/>
Residential Address <input type="text"/>	

II. Education (in chronological order)

From	To	School, College, University, etc. Attended / Attending (Please specify country, if not in Hong Kong)	Qualifications Obtained / to be obtained	Major / Minor / Subject Passed*
M Y	M Y	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add Education"/>				

* Please provide the specific subject(s) and result(s) if you have studied any computer, geography, physics or mathematics related subjects in your Bachelor's degree / Sub-degree.

Public Examination Result
HK A-Level Exam or equivalent, including GCE A-Level Exam, Best results

http://www.kayouthaviationacademy.com/enlop_acp4_form.php 1/4

(2d – iii) If you are using Google Chrome, you may print the form as PDF by the default print function as shown above.

- ① About the Academy
- 🏠 Our Programme
- 📺 Highlights
- 📰 Newsroom
- ✉ Contact Us
- 🌐 Links
- 🔍 What's New

- ▶ Introduction
- ▶ Programme Content
- ▶ Supporting Organisations
- ▶ **Application**

Our Programme

Aviation

APPLICATION

Notes: 1. Please apply to the programme by the closing date for application. 2. The closing date for application is 14th October 2010. 3. Shortlisted applicants will be contacted by telephone. 4. Applicants who are shortlisted will be invited to attend an interview. 5. The information supplied will be used for selection to the Programme by Dragonair. It will be accessible to offices, committees or persons who will process the application. Information on all unsuccessful candidates will be destroyed after the selection exercise when no longer required.

列印

一般 選項

選擇印表機

新增印表機 Microsoft XPS Document Writer
CutePDF Writer 傳送至 OneNote 2010
Fax

狀態: 就緒 列印到檔案(F) 喜好設定(R)
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頁面範圍

全部(A) 選擇範圍(I) 本頁(U)
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請輸入一個頁碼或單一頁範圍。
例如 5-12

份數(C): 1
 自動分頁(O)

1 1 2 2 3 3

列印(P) 取消 套用(A)

I. Personal Data

English Name in Full (as on HKID) Chan Tai Man	Chinese Name (if applicable) Chan Tai Man Chinese	
Title <input checked="" type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Miss	Hong Kong I.D. Card <input type="text"/> ()	
Date of Birth 1 / 1 / 1988	Place of Birth Hong Kong	
E-mail Address hkacc.aewing@gmail.com		
Contact Phone No.		
(Home) <input type="text"/>	(Office) <input type="text"/>	(Mobile) <input type="text"/>
Residential Address <input type="text"/>		

(2d – iv) If using Internet Explorer or other browsers, you may print the form as PDF by third party ‘PDF printer’ e.g. CutePDF (Freeware, downloadable at <http://www.cutepdf.com/>).

- Yes
- No

If so, how do you plan on 100% attendance? (Detailed answer required)

Do you have any relatives or friends working in the aviation industry?

- Yes

If yes, please fill in the following:

Name	<input type="text"/>	Company	<input type="text"/>
Position	<input type="text"/>	Relationship	<input type="text"/>

- No

How did you learn about this programme?

- Dragonair Facebook
- Dragonair Website
- Dragonair Youth Aviation Academy Website
- University promotion
- Referral (Please specify)
- Others (Please specify)

Have you ever been found guilty of any offence in a court of law, in or out of Hong Kong?

- Yes

If yes, Please give details

- No

IX. Declaration

I declare that the information given above is correct and true to the best of my belief. I will produce the original copies of all identification and qualification documents, as and when required by Hong Kong Dragon Airlines Limited.

I understand that if I willfully give any false information or withhold any material information in this application form, or fail to notify the Selection Team of any subsequent change to information provided, it will render me liable for disqualification from the Dragonair Aviation Certificate Programme by Hong Kong Dragon Airlines Limited.

I AGREE

(2e) **IMPORTANT:** Make sure you have saved the completed form in a PDF file or file of another type before proceeding. Then you can submit this electronic form to DACP.

Step 3

Pass the application form file and the completed record sheet (Appendix IV) to your OC Unit and obtain his/her recommendation.

Step 4

OC Unit or his/her delegate should return:

- (i) The application form file; and
 - (ii) The completed record sheet (Appendix IV) with OC Unit's recommendation
- to OC AE Wg (Email: hkacc.aewing@gmail.com) by 7 December 2014. The files should be saved in the applicant's name for ease of reference.

Remarks

1. Applicants who failed to follow the above procedures may not be able to join the DACP via HKACC stream.
2. Applicants who could not secure recommendation from their respective OC Unit may not join the DACP via HKACC stream, and the application will be processed through the public stream.
3. Please approach AE Wg at hkacc.aewing@gmail.com if you are not clear about the process.