

# **Hong Kong Air Cadet Corps**

## **Minutes of Annual General Meeting held on 9 December 2021**

Date: 9 December 2021

Time: 1900 hrs

Venue: Headquarters, Hong Kong Air Cadet Corps, Sung Wong Toi Road, Kowloon

Chairman: Mr. Edwin LAU, Chairman of the Executive Board

### **Minutes of the Meeting**

1. The Chairman announced that 21 voting members and 14 EB members attended the Annual General Meeting. Also received were 27 proxy votes, but 1 proxy vote would not be counted due to the absence of 1 voting member (Mr. Benjamin YUEN) (Appendix I).

A quorum was therefore attained according to the Memorandum and Articles of Association of the Corps, and the Chairman called the meeting to order.

2. Before considering the resolutions, the Chairman called for a poll on each of the resolutions submitted to the meeting and noted that the number of votes held by each voting member or proxy would be counted in the voting on the resolutions set out in the Agenda.

The Chairman advised that a ballot paper would be used to count the votes, it was expected that the result of the poll would be announced by the Chairman before the end of meeting. In addition, the result of the poll will be published in the Minutes of the AGM.

3. The Chairman formally proposed the resolutions, which were set out in the Agenda:
  - 3.1 The minutes of the last Annual General Meeting dated 8 December 2021 were read. There being no objection from members. It was proposed by Mr. CHAN Man Lang and seconded by Mr. LEE Kwok Wing. The minutes were proposed by the Chairman without amendments.
  - 3.2 The Chairman of the Executive Board presented Chairman's Report for the period of April 2020 to March 2021 to the meeting. All members present noted the contents of the Chairman's report.
  - 3.3 The Audited Accounts and Financial Statement for the financial year ended 31 March 2021 was presented to members. It was proposed by Mr. Leonard LEUNG and seconded by Mr. CHAN Man Lang.
  - 3.4 The re-appointment of Raymond Y. K. TSE & Co. CPA Limited as auditor for FY 2021/22 was proposed by Mr. LEE Kwok Wing and seconded by Mr. CHAN Man Lang. All members present noted that the authority to negotiate and determine the related professional fees would be delegated to the Executive Board.

3.5 Pursuant to the Memorandum and Articles of Association, one-half of the Executive Board Members should be subject to rotation at the Annual General Meeting. Accordingly, four Executive Board Members stepped down and the vacancies so arose were open for election.

**Resigned Executive Board Members**

Mr. LEE Kwok Wing  
Captain FUNG Ying Chung  
Mr. TAM Kwok Chi  
Mr. TANG Shu Pui, Simon

The below six nominees were proposed to be elected to the Executive Board as follows:

**Elected Members**

Mr. LEE Kwok Wing  
Captain FUNG Ying Chung  
Mr. TAM Kwok Chi  
Mr. TANG Shu Pui, Simon  
Ms. LOK Yean Ting, Karen  
Mr. YIP Chun To, Adrian

3.6 The appointment of Mr. Leonard LEUNG as Honorary Treasurer for a term of one year was proposed by Mr. CHAN Man Lang and seconded by Mr. Paul CHENG.

4. Mr. CHAN Man Lang gave a demonstration on how ballot paper would work.
5. As all the resolutions have been proposed, the Chairman confirmed that those resolutions were put to the voting members for voting by poll.
6. After voting members had completed their voting, the Chairman then declared the poll closed.
7. The Chairman announced the results of the poll (Appendix II). The Chairman declared all resolutions carried.
8. Any other business

There being no further business, the meeting ended at 1948 hrs.

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Edwin LAU,  
Chairman of the Executive Board