

Hong Kong Air Cadet Corps
Assistance Scheme for Needy Student Members
as funded by the Home and Youth Affairs Bureau

Terms of Reference

1. Purpose

The *Assistance Scheme for Needy Student Members* Scheme is funded by the Home and Youth Affairs Bureau to provide uniform and activities subsidy to Needy Students Members. The Scheme operates in the Hong Kong Air Cadet Corps (HKACC) through coordination by the Headquarters HKACC.

2. Eligibility

- (a) Hong Kong residents; and
- (b) Students from Primary 1 to Form 6; and
- (c) Cadet Members and with financial difficulties who are receiving textbook grant / fee remission provided by the Student Financial Assistance Agency or
- (d) Cadet Members from families receiving the Comprehensive Social Security Assistance (CSSA); or
- (e) Other special circumstances recommended by the school.

3. Vetting of Applications

Vetting of applications is conducted by a Working Group comprising Deputy Commanding Officer, Operations, Staff Officer and Officer Commanding Operations Group. Input of relevant major unit/unit commanders will be invited. Approval of applications to be made by the Commanding Officer based on recommendations by the Working Group.

The Working Group will meet every month to consider applications.

4. Subvention Categories

Category	Level of Subvention	Financial Arrangement
1. Provision of subsidies for purchasing uniforms	Full (\$1,538) or half Uniform Grant (\$768) to purchase the following uniform items: <ul style="list-style-type: none">- No 3 B Field Dress- Foul Weather Jacket- HKACC Baseball Cap and- Basic uniform accessories	Successful applicants will receive notification letter and such letter must be produced to designated suppliers when collecting uniform items. The suppliers will be reimbursed by HQ.

<p>2. Provision of subsidies for camping/outdoor activities</p>	<p>Full (\$1,000) or partial (\$500) subsidies to participate camping and outdoor activities conducted at:</p> <ul style="list-style-type: none"> - Sqn Level; - Wing Level; or - Headquarters Level <p>Recommendation from OC Unit (<i>Appendix A</i>) is required</p>	<p>Disbursements will be made to needy members based on the recommendations of their Unit Commander.</p>
<p>3. Provision of subsidies for leadership training courses</p>	<p>Full (\$500) or partial (\$250) subsidies to participate leadership training courses conducted at:</p> <ul style="list-style-type: none"> - Sqn Level; - Wing Level; or - Headquarters Level <p>Recommendation from OC Unit (<i>Appendix A</i>) is required</p>	<p>Disbursements will be made to needy members based on the recommendations of their Unit Commander.</p>

11 August 2022

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To: The Secretariat
Working Group

From: OC _____
unit

I write to support the application of _____ (_____)
Rank Name Serial No

for subsidy on camping/outing activities with details as follows:
 leadership training courses

Activity Details:

Activity Name				
Date				
Time				
Venue				
Nature				
Sqn / Wing/ HQ				
Fee				Grand total:

Signature :

Rank & Name : _____

Date : _____

致： 香港航空青年團

制服團體 / 香港青年獎勵計劃清貧學生隊員資助計劃 申請表

(甲、乙和丙部需由申請人填寫)

甲部：學生隊員的資料

1. 姓名： _____
(英文) (中文)

2. 班別： _____

3. Sqn / Unit : _____ Serial No: _____

乙部：需要資助項目

(請在適當的 內加✓)

新制服(於 2022/2023 學年需要添置)

露營 / 戶外活動 (如需申請此項資助，請聯絡中隊長並由其填寫另一申請表。)

領袖訓練 (如需申請此項資助，請聯絡中隊長並由其填寫另一申請表。)

丙部：申請人聲明書

本人 _____ (制服團體/香港青年獎勵計劃的學生隊員的家長或監護人姓名)已詳閱填寫制服團體/香港青年獎勵計劃清貧學生隊員資助計劃申請表注意事項，並完全明白所有內容。本人謹此聲明：

- (1) 本人明白及確認上述學生隊員現時並沒有接受由政府或其他機構提供與乙部申請資助項目相同的資助或支援服務。
- (2) 本人明白本人仍可申請由政府及其他機構所提供的資助/服務，以補足制服團體/香港青年獎勵計劃就乙部申請資助項目所提供的資助。
- (3) 本人完全明白並同意學校、制服團體/香港青年獎勵計劃及民政及青年事務局就上述學生隊員參與制服團體/香港青年獎勵計劃清貧學生隊員資助計劃而向本人索取有關資料。
- (4) 本人承諾提供正確資料及沒有隱瞞任何事項，絕不會錯誤引導制服團體/香港青年獎勵計劃及民政及青年事務局以圖獲得資助。
- (5) 本人接納及尊重制服團體/香港青年獎勵計劃所訂立的評審準則，及接受制服團體/香港青年獎勵計劃的最後決定。

申請人簽署： _____

日期： _____

丁部: 學校推薦 (由學校填寫)

本校根據申請人申報及提供的資料，推薦上述申請及確信:

(請在適當的 內加✓)

- 學生隊員的家庭正領取綜合社會保障援助
- 學生隊員的家庭獲學生資助計劃全額津貼
- 學生隊員的家庭獲學生資助計劃半額津貼
- 學生隊員的家庭有特別需要。上述申請獲得本校推薦，理由如下：

(學校蓋印)

校長簽署:

校長姓名:

學校:

日期:

註: 請學校把填妥的申請表連同申請證明文件(綜援醫療證明書/學資處全額或半額資助計劃津貼結果通知書副本)於 2023 年 7 月 31 日或之前以郵寄交回九龍宋皇臺道香港航空青年團總部

填寫申請表注意事項 (制服團體 / 香港青年獎勵計劃清貧學生隊員資助計劃)

申請人應為學生隊員的家長或監護人。請於填寫申請表的甲、乙和丙部前詳閱注意事項。任何虛報或隱瞞事實者，將被取消獲資助資格。

1. 申請資格

- (i) 學生隊員須為合法香港居民；
- (ii) 學生隊員須為日校的小一至小六或中一至中六的學生；
- (iii) 學生隊員須為有關制服團體/香港青年獎勵計劃的隊員；及
- (iv) 學生隊員來自接受綜合社會保障援助(綜援)或學生資助計劃(學生資助)全額/半額津貼的家庭；或雖沒有領取綜援或學生資助全額/半額津貼，但獲得學校推薦。

2. 申請方法

- (i) 申請表須用深藍色或黑色原子筆填寫。
- (ii) 請把填妥的申請表連同申請證明文件(綜援醫療證明書/學資處全額或半額資助計劃津貼結果通知書副本)交回學校，再由學校轉交予制服團體/香港青年獎勵計劃。

3. 資料用途

申請表所提供之資料將用作下列用途：

- (i) 處理及評審有關申請；及
- (ii) 如有多付資助，將追收相關金額。

申請表將在資助年度完結兩年後銷毀。

4. 通知申請結果

申請結果將由制服團體/香港青年獎勵計劃以書面透過學校通知申請人。